

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

AGENDA REQUEST FORM

DATE: 12/4/2025

REQUESTED MEETING DATE: 12/10/2025 LENGTH OF TIME: 30 minutes

DEPARTMENT DEADLINE: 12/17/2025

NAME: Suzie Dahl

DEPARTMENT: Land Development Services

REVIEW FOR LEGAL SUFFICIENCY OBTAINED: YES NO NA

FINANCE REVIEW: YES NO NA

PROJECT REQUEST FORM SUBMITTED: YES NO NA

AGENDA REQUEST MADE TIMELY: YES NO (IF NO, DESCRIBE EMERGENCY, BELOW)

ITEM REQUEST WILL BE FOR (SELECT ALL THAT APPLY):

- | | | |
|-------------------------------------------|-------------------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> Information Only | <input checked="" type="checkbox"/> Discussion/Action | <input type="checkbox"/> Executive Session Under |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Report | ORS 192.660(2)(<u> </u>) |
-

Brief Description of Topic To Be Discussed:

Fill Environmental Services Specialist 1 position (budgeted) or prepare for IGA/contract position. Extension of the County Resilience plan through ODOE (Amendment No. 2)

Description of Attached Documents:

Environmental Services Specialist 1 Job Description. 25-021-002 NSEP CERP for signature (extension to 6/30/2026).

Description of Why Agenda Request Made Late (if applicable):



COLUMBIA COUNTY, OREGON
JOB TITLE: ENVIRONMENTAL SERVICES SPECIALIST I
DATE: OCTOBER 1, 2023

EXEMPT (Y/N):	No	CLASSIFICATION:	CSC
DEPARTMENT:	Land Development Services	JOB CODE:	311
SUPERVISOR:	Director, Land Development Services	SALARY RANGE:	25
UNION (Y/N):	Yes	LOCAL:	AFSCME 1442

GENERAL STATEMENT OF DUTIES: Perform environmental compliance work in conducting plan reviews, surveys, inspections, and investigations related to the administration of various county environmental regulations including but not limited to on-site sewage, floodplain regulations, wetland/riparian area protection, and stormwater/erosion control.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other related duties may be assigned.

On-Site Sewage Program

Perform soil evaluations and site assessments for the installation of sewage disposal systems for homes and commercial facilities. Perform development permit reviews, erosion control and stormwater runoff review, and inspection.

Perform field inspections of the construction of on-site sewage systems for conformance with approved plans and DEQ regulations.

Advise residents, owners, operators, and contractors of any deficiencies in on-site sewage systems and explain regulations. Determine appropriate corrective action. Perform follow-up investigation to ensure compliance.

Provide input and subject matter expertise on potential environmental health issues related to land use and building permit applications.

Water Quality

Protect and maintain the quality of water resources in Columbia County and protect public waters of the State.

Stormwater and Erosion Control Ordinance Administration

Review and approve stormwater and erosion control plans for consistency with ordinance requirements.

Coordinate with the county's consultant engineer on technical engineering design issues related to submitted stormwater and erosion control plans.

Inspect completed stormwater and erosion control facilities for compliance with the Stormwater and Erosion Control Ordinance and approve final site development plans. Coordinate with Columbia County Soil and Water Conservation District and other agencies within the county.

Wetlands/Riparian Area Compliance

Carry out local coordination activities with the Division of State Lands (DSL) including verification and filing of required notifications to DSL of development activities affecting wetlands.



COLUMBIA COUNTY, OREGON
JOB TITLE: ENVIRONMENTAL SERVICES SPECIALIST I
DATE: OCTOBER 1, 2023

Conduct final inspections or coordinate with building staff of development sites for compliance with applicable local wetland and riparian area regulations.

Enforcement of Environmental Regulations

Conduct final inspections on development sites for compliance with final site development plans as approved with the issued building permits.

Provide technical assistance and advice and coordinate environmental regulations at the request of the Land Use Compliance Specialist concerning violations of environmental regulations.

Other

Maintain necessary certifications as an Environmental Health Specialist which is required by the State of Oregon and the county.

Draft and recommend forms and procedures. Prepare and maintain appropriate records, reports and files. Present reports to appropriate groups and agencies as needed.

Provide staff assistance to related advisory commissions and committees.

Follow all safety rules and procedures established for work areas. Comply with all relevant county policies and procedures.

Maintaining regular attendance during the assigned work schedule is an essential requirement of this position. The ability to serve and meet in person with members of the general public, co-workers, and others is required.

SUPERVISORY RESPONSIBILITIES: Supervision of employees is not a responsibility assigned to this position.

SUPERVISION RECEIVED: Work is performed under the general direction of the Land Development Services Director who provides policy, procedure, and administrative direction and reviews performance.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The competencies below represent the required knowledge, skills, and/or abilities. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

EDUCATION and/or EXPERIENCE: Equivalent to a four-year degree in environmental science or related field. Four years' of increasingly responsible experience in environmental science or related field in order to obtain certification. Any satisfactory combination of experience and training, which demonstrates the required knowledge, skills, and abilities may be substituted for the above requirements.

DESIRABLE QUALIFICATIONS: Team player willing to work collaboratively toward shared goals and be open to diverse ideas and perspectives. Receive constructive feedback in a positive manner.

CERTIFICATES, LICENSES, REGISTRATIONS: Possession of, or the ability to become registered as an Environmental Services Specialist trainee with the State of Oregon. Must obtain certification as an Environmental Services Specialist within two years of hire. Must possess or obtain Certified Erosion and



COLUMBIA COUNTY, OREGON
JOB TITLE: ENVIRONMENTAL SERVICES SPECIALIST I
DATE: OCTOBER 1, 2023

Sediment Control Lead (CESCL) certification within 90 days of hire. Must obtain 10 credit hours of soils science training. Must possess a valid driver's license and be insurable under the county's liability insurance.

KNOWLEDGE, SKILL, AND ABILITY: Knowledge of the theory and practices of environmental science and environmental health. Knowledge of state and county codes relating to each program.

Skill in permitting software programs and Microsoft Office products. Skill in report composition, effective communication practices, interpretation and enforcement of statutes, rules, codes, ordinances, and conditions of approval.

Ability to:

- Organize, prioritize, and produce an accurate work product and meet deadlines. Maintain complete and accurate records.
- Express ideas effectively, both verbally and in writing. Use sound judgment.
- Adapt to change or new situations and openly acknowledge and work through conflict. Accept responsibility and be able to work well with ambiguity.
- Work independently and as a team.
- Act in such a manner as to maintain the confidentiality of the records and issues and other matters that may be encountered.
- Develop and maintain harmonious and effective working relationships with employees, other agencies, county officials, and the general public.
- Perform natural resources field and research investigations and develop mitigation measures.
- Effectively conduct inspections related to the program.
- Comprehend and interpret statutes, codes, rules, ordinances, correspondence, complaints, reports, and conditions of approval. Uniformly apply laws, ordinances, and regulations.

SPECIAL NECESSARY QUALIFICATIONS: Must be able to pass a pre-employment background screening.

PHYSICAL DEMANDS: The physical demands described here must be met by an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Minimal, involving the movement of files, books, boxes, equipment, etc., seldom exceeding 20 pounds. Field activity may require additional physical demands, such as walking, bending, stooping, climbing, etc., and occasionally lifting up to 50 pounds and/or moving equipment which may weigh 50 pounds. Requires digging with hand equipment and retrieving and carrying vegetation and soil samples.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

General office environment. Driving is a regular requirement of the position. Field work may require walking over various terrains or other hazards, including unimproved areas, and exposure to all weather conditions, including extremes of hot and cold and wet weather.



COLUMBIA COUNTY, OREGON
JOB TITLE: ENVIRONMENTAL SERVICES SPECIALIST I
DATE: OCTOBER 1, 2023

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

*Columbia County has the right to revise this job description at any time.
This description does not represent in any way a contract of employment.*

Amendment No. 002
Agency Agreement No. 25-021 Columbia County – NSEP CERP

This is Amendment No. 002 (“Amendment”) to Agreement # 25-021, dated March 25, 2025, (the “Agreement”) between the State of Oregon, acting by and through its Department of Energy (“Agency”), and Columbia County (“Grantee”), collectively to the “Parties” and individually a “Party”. This Amendment is effective on the date signed by all parties and upon receipt of all approvals necessary for signing (Amendment Effective Date).

AMENDMENT

1. The purpose of this Amendment is to extend the duration of the agreement and provide updated Reporting Forms.
2. The parties agree:

The Agreement is hereby amended as follows: New language is indicated by **underlining and bold language** and deleted language is indicated by ~~strike through~~—unless a section is replaced in its entirety.

A. Page 1, Paragraph 3:

Effective Date and Duration. This Agreement shall become effective on the date it is fully executed and approved as required by law (the "Effective Date"). Unless extended or terminated earlier in accordance with its terms, the Agreement will expire on ~~December 31, 2025~~ **June 30, 2026** (the "Expiration Date").

B. Section 4:

B. Completion. Grantee shall complete the Project on or before ~~December 31, 2025~~ **June 30, 2026**.

3. Exhibit B of the Agreement is replaced in its entirety with “Revised” Exhibit B, in the form attached to this Amendment as Attachment 1, effective on the Amendment Effective Date.
4. Exhibit D of the Agreement is replaced in its entirety with “Revised” Exhibit D, in the form attached to this Amendment as Attachment 2, effective on the Amendment Effective Date.
5. Certifications:
 - 5.1 The parties expressly affirm and ratify the Agreement as herein amended.
 - 5.2 Grantee certifies that the representations, warranties, and certifications contained in the Agreement are true and correct as of the effective date of this Amendment and with the same effect as though made at the same time of this Amendment.
 - 5.3 This Amendment may be executed in two or more counterparts (by facsimile or otherwise) each of which is an original and all of which when taken together are deemed one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart.

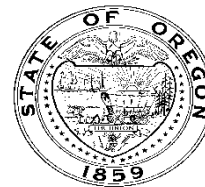
5.4 Certification: By signature on this Amendment, the undersigned hereby certifies for Grantee under penalty of perjury that the undersigned is authorized to act on behalf of Grantee and that Grantee is, to the best of the undersigned's knowledge, not in violation of any Oregon Tax Laws. For purposes of this certification, "Oregon Tax Laws" means a state tax imposed by ORS 320.005 to 320.150 and 403.200 to 403.250 and ORS chapters 118, 314, 316, 317, 318, 321, and 323 and local taxes administered by the Department of Revenue under ORS 305.620.

GRANTEE, BY EXECUTION OF THIS AMENDMENT, HEREBY ACKNOWLEDGES THAT GRANTEE HAS READ THIS AMENDMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

Agreed to and Signed By:



COLUMBIA COUNTY



STATE OF OREGON
Acting by and through its
Department of Energy

Name

Maxwell Woods, Assistant Director

Title

Date: _____

Date: _____

Danae Hammitt, Designated Procurement
Officer

Date: _____

Janine Benner, Director

Date: _____

Attachment 1

“Revised” EXHIBIT B – PROJECT DESCRIPTION AND STATEMENT OF WORK

A. GENERAL INFORMATION

INTRODUCTION

The County Energy Resilience Program provides up to \$50,000 per county to develop an energy resilience plan. A plan must: 1) map current energy infrastructure, natural hazard risks, and communities that experience social vulnerability; 2) identify needs to increase resilience; 3) identify steps for implementation, and 4) receive input from environmental justice communities to identify communities that experience social vulnerabilities. The exact requirements for plan content are stipulated in [HB 3630](#).

SCHEDULE Rolling application window: May 22, 2024, to February 28, 2025

- Counties submit applications
- Applications reviewed for completeness and eligibility
- Counties and Agency complete grant agreements
- Funds disbursed
- Counties develop energy resilience plans
 - Interim reports due: October 31, 2024; March 31, 2025; August 31, 2025; October 31, 2025; January 31, 2026; and April 30, 2026
- Counties submit program completion form and copy of plan to Agency by June 30, 2026

B. AUTHORITY, OVERVIEW AND SCOPE

AGENCY OVERVIEW AND BACKGROUND

The Oregon Department of Energy helps Oregonians make informed decisions and maintain a resilient and affordable energy system. We advance solutions to shape an equitable clean energy transition, protect the environment and public health, and responsibly balance energy needs and impacts for current and future generations.

On behalf of Oregonians across the state, the Oregon Department of Energy achieves its mission by providing:

- **A Central Repository of Energy Data, Information, and Analysis**
- **A Venue for Problem-Solving Oregon's Energy Challenges**
- **Energy Education and Technical Assistance**
- **Regulation and Oversight**
- **Energy Programs and Activities**

PROJECT OVERVIEW AND BACKGROUND

In 2023, in response to increased extreme weather events and public safety power shutoffs, the Oregon Legislature passed [HB 3630](#), which directed the Oregon Department of Energy to create a grant program to support Oregon counties with energy resilience planning. Specifically, HB 3630 provides up to \$50,000 per county to develop an energy resilience plan.

C. SCOPE OF WORK Deliverable: An energy resilience plan that includes the following, as set forth by the Oregon Legislature in [HB 3630](#):

- Be based on and plan for short-term, medium-term, and long-term power outages.
- Identify and map:
 - Existing energy infrastructure in the county including transmission lines, distribution lines, substations, and energy storage systems.
 - Natural hazard risks.
 - Communities that experience social vulnerability.
 - A county must consult with representatives from local environmental justice communities to identify and map communities that experience social vulnerabilities.
- Identify potential locations for community resilience centers and communication zones that the public may use to access electricity services during a power outage.
 - A county must use the locations of communities that experience social vulnerabilities to prioritize the potential locations of community resilience centers.
- Inventory the energy consumption needs of critical public services facilities. A “critical public services facility” includes a facility related to law enforcement, fire protection, health and medical services, sanitation services, fuel and fueling, public works and engineering, public information, and communications and emergency response.
- Identify critical public services facilities where the development of alternate energy generation and storage resources will meet local energy resilience needs.
- Identify opportunities to coordinate and locate energy infrastructure development to align with and support critical public services facilities.
- Identify time schedules, priorities, and potential funding sources for developing energy resilience.
- Identify other actions and resources needed to implement the energy resilience plan.
- The plan produced under this program should be formally adopted by the county and the plan should also be incorporated into the county’s natural hazard mitigation plan as stated in HB 3630 Section 2 (a) and (b). These actions do not have to be complete by the program deadline of June 30, 2026.
- Counties are required to complete interim reports while active in the program. These will be due by October 31, 2024; March 31, 2025; August 31, 2025; October 31, 2025; January 31, 2026; and April 30, 2026.
- A county energy resilience plan complying with the requirements above is due to Oregon Department of Energy staff by June 30, 2026. The program completion form is due by this deadline as well.
 - If a plan is not complete, or all requirements for the plan content are not achieved by the program deadline of December 31, 2025, a county can request an extension of their performance agreement to June 30, 2026, by completing and submitting the Good Faith Clause Extension Request.
 - Counties who receive an extension through June 30, 2026, will be required to submit additional interim reporting forms by January 31, 2026, and April 30, 2026, and a program completion form, as well as a copy of their final plan by June 30, 2026.
 - If a county has not completed their plan, or achieved all requirements for the plan content, by June 30, 2026, the county will be required to demonstrate that a good faith effort to complete the plan and requirements has been undertaken. Agency will request this information as part of the June program completion form. Agency may request additional information as needed. Agency will require a copy of the draft plan at this date. Agency may also request an extension of the performance agreement to the anticipated termination date for the plan. Once the county has completed their plan, Agency requires a copy of the final version.
- Costs and payment:
 - Allowable costs:
 - County staff time, includes limited duration staff
 - Contracting with a technical assistance provider
 - Outreach costs, e.g. materials, event
 - Travel, e.g. mileage, hotel

- Other, e.g. software.
- Funds must only be spent on costs necessary for plan development. Agency staff are available to assist with determining allowable costs.
- Agency will provide the grant funds to counties after completion of the grant agreement and receiving a disbursement request from the county.
- If the grantee requests that all or some of the funds be paid directly to a technical assistance provider, Agency will require:
 - The amount to be paid to the provider.
 - A copy of the contract between the county and the technical assistance provider that provides the total cost of the technical assistance provider's work.
 - A copy of the scope of work detailing the provider's work to be complete for the energy resilience plan.
- Agency will ask for a general accounting of the use of grant funds at the project completion deadline.
- Upon completion of the energy resilience plan, Agency may request a return of any unspent funds.
- Agency reserves the right to revoke funds if used for purposes other than those stipulated in this agreement.
- If a county receives a performance agreement extension from December 21, 2025, to June 30, 2026, and the plan is not complete, or all requirements for the plan content are not achieved by June 30, 2026, Agency will not request a return of funds provided that a good faith effort to complete the plan and requirements has been undertaken. Agency reserves the right to revoke funds if a county cannot demonstrate that a good faith effort was undertaken.
 - Once the plan is complete, Agency requests a final accounting of all use of grant funds, if they were not all spent at June 30, 2026. Agency may request a return of any unspent funds at this time.

The remainder of this page is left blank intentionally.

SECTION D: Project Data

Project Manager Name	Suzie Dahl, Land Development Services Director, suzie.dahl@columbiacountyor.gov , 503-397-7242
Organization Name	Columbia County
Organization Type	Government
Counties in cohort (if applicable):	N/A
Agency PA Number	#25-021

If Agency will be paying out funds to a technical assistance provider provide the information below:

Technical Assistance Provider Name:	N/A
Amount of Funds to be Disbursed from Agency to Provider:	N/A

The remaining amount, if any, will be disbursed to the grantee upon their submission of a funds request (see Exhibit C, Section 3).

Project Schedule Baseline

Project Start	02/18/2025
Anticipated Project Completion	06/30/2026

Project Budget Baseline

Project Costs	
Total Project Cost	\$ 65,000
Total Grants/Incentives/Other Funding	\$ 15,000 (In-kind staff time)
Projected Agency Grant Awarded	\$ 50,000
Total Funding	\$ 65,000

Notes and Definitions:

The remainder of this page is left blank intentionally.

**“Revised” Exhibit D- Reporting Forms
Agreement No. 25-021-002 Columbia County
County Energy Resilience Program**

“Agency” and “ODOE” are synonymous as used in this “Revised” Exhibit D.

August 2025 Program Completion Form

January 2026 Interim Reporting Form

April 2026 Interim Reporting Form

June 2026 Program Completion Form

County Energy Resilience Program

Agreement No. 25-021-002 Columbia County
August Program Completion Form

Contents

Section 1. Expense Overview	2
Section 2. Plan Overview	4
Section 3. County Adoption & NHMP Incorporation	6
Section 4. Incomplete Plans	8
Section 5. Recommendations (Optional)	11
Section 6. Signature	13



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

August Program Completion Form

Section 1. Expense Overview

1.1 County Name

County Name: _____

Counties in Cohort (if applicable): _____

1.2 Disbursement Amount

Please provide the total amount of grant funds disbursed to your county under this program:

Disbursement Amount: _____

1.3 Use of Funds

1.3.1 Did you spend all the funds? Yes No

1.3.2 If you did not spend all your funds, please provide the amount remaining:

Amount: _____

1.3.3 Did you spend the funds solely on the approved cost categories shown below in 1.3.4?

Yes No

1.3.4 Mark the categories you spent funds in:

- County staff time
- Contracting with a technical assistance provider
- Outreach costs, e.g. materials, event
- Travel, e.g. mileage, hotel
- Other, e.g. software

If you marked **other**, please describe expenses in this category: _____



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County
August Program Completion Form

Section 1. Expense Overview

1.3 Use of Funds (continued)

1.3.5 Please provide the approximate amount of funds you spent in each of the categories you marked in 1.3.4:



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

August Program Completion Form

Section 2. Plan Overview

2.1 Plan Completion

Did you complete your county, or multi-county, energy resilience plan? Yes No

If you selected no, please proceed to Section 4.

2.2 Plan Content

Did you include all required content (listed below) in your plan? Yes No

If you selected no, please proceed to Section 4.

2.2.1 Please check the box for each required piece of plan content to confirm it is included in your plan:

Based on and plans for short-term, medium-term, and long-term power outages.

Identifies and maps:

Existing energy infrastructure in the county including transmission lines, distribution lines, substations, and energy storage systems.

Natural hazard risks.

Communities that experience social vulnerability.

Consulted with representatives from local environmental justice communities to identify and map communities that experience social vulnerabilities.

Identifies potential locations for community resilience centers and communication zones that the public may use to access electricity services during a power outage.

Uses the locations of communities that experience social vulnerabilities to prioritize the potential locations of community resilience centers.

Inventories the energy consumption needs of critical public services facilities.

Identifies critical public services facilities where the development of alternate energy generation and storage resources will meet local energy resilience needs.



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

August Program Completion Form

Section 2. Plan Overview

2.2 Plan Content (continued)

2.2.1 (continued) Please check the boxes of each of the required pieces of plan content to confirm each is included in your plan:

Identifies opportunities to coordinate and locate energy infrastructure development to align with and support critical public services facilities.

Identifies time schedules, priorities, and potential funding sources for developing energy resilience.

Identifies other actions and resources needed to implement the energy resilience plan.

For cohorts: plan provides the above content for each county in your cohort.

2.3 Plan Submission

Please submit a copy of your completed plan with this form.

2.4 Return of Unspent Funds

If you indicated you did not spend all your funds in 1.3.1, the remaining funds may need to be returned to ODOE. The program coordinator will follow up with you.



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

August Program Completion Form

Section 3. County Adoption and Natural Hazard Mitigation Plan Incorporation

Please only complete this section if your plan and all the required content has been completed.

3.1 Plan Adoption

Has your energy resilience plan been adopted by your county? *For cohorts, please provide a brief response for each county in your cohort.*

3.2 Next Steps for Adoption

If your plan has not yet been adopted, please describe your next steps to proceed with adoption. *For cohorts, please provide a brief response for each county in your cohort.*



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

August Program Completion Form

Section 3. County Adoption and Natural Hazard Mitigation Plan Incorporation

Please only complete this section if your plan and all the required content has been completed.

3.3 Natural Hazard Mitigation Plan Incorporation

Has your energy resilience plan been incorporated into your natural hazard mitigation plan (NHMP)? If not, please describe your plan to incorporate the energy resilience plan into your NHMP. *For cohorts, please provide a brief response for each county in your cohort.*



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

August Program Completion Form

Section 4. Incomplete Plans

Please only complete this section if your plan and the required content is **not** yet complete.

4.2 Work Remaining (continued)

4.3 Use of Remaining Funds

If you indicated you have not spent all of your funds in 1.3.1, please provide your plan to utilize the rest of the funds.

4.3 Anticipated Obstacles

Are there any obstacles you anticipate that may affect your ability to finish this work in the next five months? Do you have any ideas to help address them? Please note any areas in which you think ODOE may be able to provide assistance.



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

August Program Completion Form

Section 4. Incomplete Plans

Please only complete this section if your plan and the required content is **not** yet complete.

4.3 Anticipated Obstacles (continued)



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

August Program Completion Form

Section 5. Recommendations (Optional)

ODOE will have the opportunity to present recommendations to the Legislature for improvements to this program and for future energy resilience planning efforts. We welcome your input below to help shape those recommendations. *This is an optional section of the reporting form.*

5.1 Improvements to Program

What recommendations do you have to improve this grant program?

5.2 Tips for Success

Based on your experience, what recommendations, if any, would you make to a county pursuing energy resilience planning to help them have a successful effort?

5.3 Additional Resources

Are there additional resources that could have helped you in your energy resilience planning process? Please specify.



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County
August Program Completion Form

Section 5. Recommendations (Optional)

5.3 Additional Resources (continued)

5.4 Future Planning

Do you anticipate a need for further energy resilience planning in your community? Please describe.

5.5 Additional Information

Is there anything else you'd like to share regarding your experience in the program, your energy resilience planning effort, or energy resilience in your community?



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

August Program Completion Form

Section 6. Signature

By signing this form I confirm that I completed it honestly and understand and agree to the information and stipulations included.

This form must be signed by an individual with signatory authority for the county. This should be the same individual who signed the performance agreement with ODOE. If this person is not available, please contact the [program coordinator](#).

Name: _____ Title: _____

Authorized Signatory: _____ Date: _____

Submit your form to: county.resilience@energy.oregon.gov



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

January 2026 Interim Reporting Form

Section 1. Overview

1.1 County Name

County Name: _____

Counties in Cohort (if applicable): _____

1.2 Form Preparer Information

This form should be filled out by a county representative. This individual does not have to be an authorized signatory for the county.

Name: _____

Title: _____

Section 2. Progress Update

2.1 Progress Update

Please describe the progress you have made on your plan since the last interim report (October 2025):



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

January 2026 Interim Reporting Form

Section 2. Progress Update

2.2 Use of Funds

2.2.1 Have you expended any funds since the last interim report (October 2025)? Yes No

2.2.2 If yes, please provide the approximate amount of funds used and briefly describe what you used funds on:

Amount: _____

Use:

Approved uses of funds for the program include: county staff time, hiring a technical assistance provider, outreach costs, travel, and other expenses necessary for plan development. ODOE staff can help determine allowable costs.

2.2.3 Please provide total funds used over program lifetime: _____

2.2.4 Please provide total funds remaining to be used: _____

County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

January 2026 Interim Reporting Form

Section 3. Upcoming Work

3.1 Goals

Please describe your goals for progress between now and the program deadline of June 30, 2026:

3.2 Challenges

Are there any challenges you anticipate that may affect your progress? How will you address them? Please note any areas in which you think ODOE may be able to provide assistance.



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

January 2026 Interim Reporting Form

Section 3. Upcoming Work

3.3 Use of Remaining Funds

If you indicated you have not spent all of your funds in Section 2.2, please provide your plan to utilize the rest of the funds.

Submit your form to: county.resilience@energy.oregon.gov



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

April 2026 Interim Reporting Form

Section 1. Overview

1.1 County Name

County Name: _____

Counties in Cohort (if applicable): _____

1.2 Form Preparer Information

This form should be filled out by a county representative. This individual does not have to be an authorized signatory for the county.

Name: _____

Title: _____

Section 2. Progress Update

2.1 Progress Update

Please describe the progress you have made on your plan since the last interim report (January 2026):



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

April 2026 Interim Reporting Form

Section 2. Progress Update

2.2 Use of Funds

2.2.1 Have you expended any funds since the last interim report (January 2026)? Yes No

2.2.2 If yes, please provide the approximate amount of funds used and briefly describe what you used funds on:

Amount: _____

Use:

Approved uses of funds for the program include: county staff time, hiring a technical assistance provider, outreach costs, travel, and other expenses necessary for plan development. ODOE staff can help determine allowable costs.

2.2.3 Please provide total funds used over program lifetime: _____

2.2.4 Please provide total funds remaining to be used: _____

County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

April 2026 Interim Reporting Form

Section 3. Upcoming Work

3.1 Goals

Please describe your goals for progress between now and the program deadline of June 30, 2026:

3.2 Challenges

Are there any challenges you anticipate that may affect your progress? How will you address them? Please note any areas in which you think ODOE may be able to provide assistance.



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

April 2026 Interim Reporting Form

Section 3. Upcoming Work

3.3 Use of Remaining Funds

If you indicated you have not spent all of your funds in Section 2.2, please provide your plan to utilize the rest of the funds.

Submit your form to: county.resilience@energy.oregon.gov



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

June 2026 Program Completion Form

Contents

[Section 1. Expense Overview](#)2

[Section 2. Plan Overview](#)4

[Section 3. County Adoption & NHMP Incorporation](#)6

[Section 4. Plan Submission](#)8

[Section 5. Signature](#)8



OREGON
DEPARTMENT OF
ENERGY

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www.oregon.gov/energy/safety-resiliency/Pages/County-Resilience.aspx

Page 1 of 8
Nov. 2025

County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

June 2026 Program Completion Form

Section 1. Expense Overview

1.1 County Name

County Name: _____

Counties in Cohort (if applicable): _____

1.2 Disbursement Amount

Please provide the total amount of grant funds disbursed to your county under this program:

Disbursement Amount: _____

1.3 Use of Funds

1.3.1 Did you spend all the funds? Yes No

1.3.2 If you did not spend all your funds, please provide the amount remaining:

Amount: _____

1.3.3 Did you spend the funds solely on the approved cost categories shown below in 1.3.4?

Yes No

1.3.4 Mark the categories you spent funds in:

- County staff time
- Contracting with a technical assistance provider
- Outreach costs, e.g. materials, event
- Travel, e.g. mileage, hotel
- Other, e.g. software

If you marked **other**, please describe expenses in this category:

County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

June 2026 Program Completion Form

Section 1. Expense Overview

1.3 Use of Funds (continued)

1.3.5 Please provide the approximate amount of funds you spent in each of the categories you marked in 1.3.4:

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County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

June 2026 Program Completion Form

Section 2. Plan Overview

2.1 Plan Completion

Did you complete your county, or multi-county, energy resilience plan? Yes No

2.2 Plan Content

Did you include all required content (listed below) in your plan? Yes No

2.2.1 Please check the box for each required piece of plan content to confirm it is included in your plan:

- Based on and plans for short-term, medium-term, and long-term power outages.
- Identifies and maps:
 - Existing energy infrastructure in the county including transmission lines, distribution lines, substations, and energy storage systems.
 - Natural hazard risks.
 - Communities that experience social vulnerability.
- Consulted with representatives from local environmental justice communities to identify and map communities that experience social vulnerabilities.
- Identifies potential locations for community resilience centers and communication zones that the public may use to access electricity services during a power outage.
- Uses the locations of communities that experience social vulnerabilities to prioritize the potential locations of community resilience centers.
- Inventories the energy consumption needs of critical public services facilities.
- Identifies critical public services facilities where the development of alternate energy generation and storage resources will meet local energy resilience needs.
- Identifies opportunities to coordinate and locate energy infrastructure development to align with and support critical public services facilities.
- Identifies time schedules, priorities, and potential funding sources for developing energy resilience.

County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

June 2026 Program Completion Form

Section 2. Plan Overview

2.2 Plan Content (continued)

2.2.1 (continued) Please check the boxes of each of the required pieces of plan content to confirm each is included in your plan:

Identifies other actions and resources needed to implement the energy resilience plan.

For cohorts: plan provides the above content for each county in your cohort.

2.3 Return of Unspent Funds

If you indicated you did not spend all your funds in 1.3.1, the remaining funds may need to be returned to ODOE. The program coordinator will follow up with you.



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

June 2026 Program Completion Form

Section 3. County Adoption and Natural Hazard Mitigation Plan Incorporation

3.1 Plan Adoption

Has your energy resilience plan been adopted by your county? *For cohorts, please provide a brief response for each county in your cohort.*

3.2 Next Steps for Adoption

If your plan has not yet been adopted, please describe your next steps to proceed with adoption. *For cohorts, please provide a brief response for each county in your cohort.*



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

June 2026 Program Completion Form

Section 3. County Adoption and Natural Hazard Mitigation Plan Incorporation

3.3 Natural Hazard Mitigation Plan Incorporation

Has your energy resilience plan been incorporated into your natural hazard mitigation plan (NHMP)? If not, please describe your plan to incorporate the energy resilience plan into your NHMP. *For cohorts, please provide a brief response for each county in your cohort.*

The plan produced under this program should be formally adopted by each county participating in the program and the plan should also be incorporated into each county's natural hazard mitigation plan as stated in HB 3630 Section 2 (a) and (b). These actions do not have to be complete by the program deadline of December 31, 2025.



County Energy Resilience Program

Agreement No. 25-021-002 Columbia County

June 2026 Program Completion Form

Section 4. Plan Submission

Please submit a copy of your completed plan with this form.

Section 5. Signature

By signing this form I confirm that I completed it honestly and understand and agree to the information and stipulations included.

This form must be signed by an individual with authority to attest to this information on behalf of the county.

Name: _____ Title: _____

Authorized Signatory: _____ Date: _____

Submit your form and copy of your completed plan to: county.resilience@energy.oregon.gov

